

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF BAYVIEW IRRIGATION DISTRICT NO. 11,  
HELD AT THE BAYVIEW IRRIGATION FACILITY**

April 17th, 2024, at 5:00 P.M.

President Michael Meyn called the meeting to order at 5:00pm

**PRESENT:**

Directors: Mr. Michael Meyn (President), Mr. Richard Whipple (Vice-President), Mr. Edwin Rivera and Mr. Robert Norman (Secretary/Treasurer),

Attorney: Mr. Dossett BVID#11 – Not Present

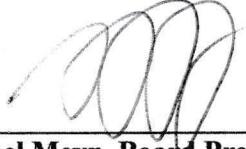
**ABSENT:** Mr. Abel Campos (Absent all of 2024 to date)

**VISITORS:** Mr. Hector Gonzales (Board Director -Elect), Mr. Stephen Reynolds

**ACTION ITEMS:**

- Call to order: Determination and announcement by the Board President that quorum was met.
- Public Comments: Mr. Reynolds talked about the electrical (Motor/Pump) issues at his premise, that are preventing him from irrigating.
- Approval of March 20<sup>th</sup>, 2024 Minutes: Motion by Mr. Whipple to accept the minutes as is, 2<sup>nd</sup> by Mr. Rivera, three Aye's, no Nay's, motion passed unanimously.
- Discussion and possible revision to the employee Handbook, para-J.3. regarding time-off before or after holidays observed: Mr. Whipple discussed the need to work before or after a paid holiday to be paid. Motion by Mr. Whipple to amend the policy that leave can be taken, however it must be cleared in advance with the Irrigation District General Manager (currently Mr. Whipple), 2<sup>nd</sup> by Mr. Rivera, all Aye's, motion passed unanimously.
- List of repair and maintenance items needed to be addressed: Mr. Meyn addressed the seriousness to identify the status of all pumps and motors, their deficiencies, and status weekly.
- Investment report for March-April 2024: Mr. Norman went over Financials.
- Approval of Vouchers for March 2024: Mr. Norman presented the voucher transactions from March 2024 to present to the board for review. Motion made by Mr. Rivera to approve the voucher transactions, 2<sup>nd</sup> by Mr. Whipple, three Aye's, no Nay's, motion passed unanimously.
- Delinquent Flat Rate Account Report: Discussed in financials.

- Balance Sheet & Profit & Loss Statement: Mr. Norman presented Balance Sheet & Profit & Loss.
- Profit & Loss versus Actual: Mr. Norman presented Profit & Loss versus Actual.
- Reports:
  - .1 TCEQ/Water Diversion Report: Presented by Mr. Meyn, the District received 662 Acre Feet of allocations for useable irrigation water with the addition of 375 Acre Feet purchased from District 6.
  - .2 Irrigation Report: Presented by Mr. Meyn – No one irrigating currently, due to the light rain we are receiving.
  - .3 Board President's Report: Mr. Meyn meet with NRCS to discuss FY 2024 grants. NRCS is currently doing an Engineer survey for the District. Mr. Meyn also directed the Districts Manager to reach out to our Grant Writer to search and assist the District in securing State and Federal Grants that maybe available this year.
  - .4 General Manager's Report: Mr. Whipple scheduled a meeting for the next day with the Canal Rider to discuss maintenance priorities and delegation of duties.
- Attorney's Report: N/A - Not present.
- Executive Session: Not Applicable for this meeting.
- Any other business that may properly come before the Board: N/A
- Motion to adjourn made by Mr. Whipple, 2<sup>nd</sup> by Mr. Rivera, three Aye's, no Nay's motion passed unanimously. Meeting officially ended at 6:56pm



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**Michael Meyn, Board President BVID#11**  
**(Recorded by Robert Norman, Board Secretary/Treasurer)**